

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION**

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Administration	866,790	1,074,759	1,011,693	979,789	1,490,603
Active Adults	547,955	637,781	697,431	648,860	753,886
Park Maintenance	4,966,395	5,845,799	6,036,491	6,056,610	6,612,980
Recreation	500,878	524,639	572,716	572,450	757,796
Aquatics	1,518,088	1,641,436	1,622,280	1,329,213	1,720,201
Athletics Programs	658,570	647,086	723,786	738,061	772,796
Recreation Programs	690,983	792,832	663,520	645,969	784,618
The REC	1,623,603	1,761,050	1,878,894	1,773,960	2,005,463
Hospitality	572,284	626,563	597,966	621,389	620,244
<b>Total</b>	<b>11,945,546</b>	<b>13,551,945</b>	<b>13,804,777</b>	<b>13,366,302</b>	<b>15,518,587</b>

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION**

**POSITION SUMMARY BY DEPARTMENT**

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>PARKS &amp; RECREATION</b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Director of Parks & Recreation	1.0	1.0	1.0	1.0	1.0
Deputy Director of Parks and Recreation	1.0	1.0	1.0	1.0	1.0
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Marketing Manager	1.0	1.0	1.0	1.0	1.0
Therapeutic Recreation Supervisor	1.0	1.0	1.0	1.0	1.0
Active Adult Supervisor	-	1.0	1.0	1.0	1.0
Recreation Coordinator	13.0	12.0	12.0	11.0	11.0
PARD Planning Manager	-	1.0	1.0	1.0	1.0
PARD CIP Manager	1.0	-	-	-	-
Park Manager	1.0	1.0	1.0	1.0	1.0
Assistant Parks Manager	1.0	1.0	1.0	1.0	1.0
Park Foreman	3.0	3.0	4.0	4.0	4.0
Volunteer Service Liaison	1.0	1.0	-	-	-
Volunteer Service Supervisor	-	-	1.0	1.0	1.0
Parks Crew Leader	2.0	2.0	1.0	2.0	2.0
Athletic Groundskeeper	1.0	1.0	1.0	1.0	1.0
Equipment Operator II (used RC from 312-6)	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	4.0	4.0	2.0	2.0	2.0
Skilled Trades Technician - Parks	-	-	2.0	2.0	2.0
Horticulturalist	1.0	1.0	1.0	1.0	1.0
Irrigation Technician II	1.0	2.0	3.0	3.0	3.0
Irrigation Technician I	1.0	1.0	1.0	1.0	1.0
Park Crew Worker	5.0	4.0	3.0	2.0	2.0
Event Production Manager	1.0	1.0	1.0	1.0	1.0
Outdoor Programs Coordinator	1.0	-	-	-	-
Outdoor/Education Coordinator	-	-	-	-	-
Community Event Supervisor	1.0	1.0	1.0	1.0	1.0
Aquatic Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator - Aquatics	2.0	2.0	2.0	2.0	2.0
Lead Lifeguard	3.0	3.0	3.0	3.0	3.0
PARD Maintenance Supervisor	1.0	1.0	-	-	-
Aquatics Maintenance Tech	-	-	1.0	1.0	1.0
Athletic Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Manager	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	1.0	1.0	1.0	1.0
Reservation Supervisor	-	-	1.0	1.0	1.0
Reservation Specialist	1.0	1.0	-	-	-
Reservation Coordinator	1.0	1.0	1.0	1.0	1.0
Events Coordinator @ THE REC	-	-	-	-	-
General Manager of THE REC	-	-	-	1.0	1.0
Hospitality Manager	1.0	1.0	1.0	1.0	1.0
Hospitality Supervisor	-	-	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>57.0</b>	<b>56.0</b>	<b>57.0</b>	<b>57.0</b>	<b>57.0</b>

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ADMINISTRATION DIVISION SUMMARY  
100-312-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	482,662	606,393	644,520	619,882	678,787
Supplies	70,501	45,678	82,500	82,335	82,500
Maintenance	-	2,665	-	-	-
Services	313,627	420,023	284,673	277,572	729,316
<b>Total</b>	<b>866,790</b>	<b>1,074,759</b>	<b>1,011,693</b>	<b>979,789</b>	<b>1,490,603</b>

**OBJECTIVES**

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine.
- Promote the Department's opportunities in health & wellness, education, conservation, and lifelong learning to all ages and abilities through digital
- Employ all resources available to be the premier Parks and Recreation Department in the State of Texas.
- Develop relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental education/stewardship to kids of all ages.
- Pursue grants that support the mission of the Department
- Host environmental education opportunities such as events, lectures, tours and workshops for the community
- Provide impactful and engaging volunteer opportunities that advance the mission of the Department

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Sponsorship dollars secured	NA	42,922	40,000	50,000	50,000
Social media posts	3,330	3,362	3,000	3,181	3,000
Engagements	177,100	208,545	200,000	169,550	200,000
Website Visitors	354,500	411,701	450,000	460,000	485,000
Number of Community Input/Engagement Sessions	3	3	6	1	4
Social media followers added / total followers	N/A	5,267 / 46,306	3,500 / 39,491	3,000 / 48,943	3,000 / 50,000
Citizen request forms received/responded to in 24 hours	60	102	95	85	75
Grant dollars sought	\$655,000	\$47,548	\$515,500	\$0	\$500,000
Grant dollars awarded	\$655,000	\$42,681	\$515,500	\$0	\$500,000
Volunteer hours	68,575	72,852	69,000	75,000	78,000
Value of volunteer hours	\$2,009,609	\$2,316,677	\$2,066,550	\$2,385,000	\$2,480,400
Number of opportunities (events, lectures, tours and workshops)	36	38	40	37	38
Attendee satisfaction rate	95%	90%	98%	92%	92%
Total value of financial and in-kind donations to support environmental stewardship	\$12,953	\$23,242	\$6,000	\$22,500	\$20,000

**PARKS & RECREATION - ADMINISTRATION 100-312-001**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Administration</b>							
41100 Salaries-Full Time	387,568	484,924	508,972	495,314	542,031	12%	6%
41107 Salaries-Overtime	-	-	3,000	-	-		-100%
41236 TMRS Benefits	75,025	95,442	106,047	99,581	109,165	14%	3%
41247 Medicare	5,777	7,151	7,665	7,130	7,859	10%	3%
41271 Salaries-Longevity	2,920	2,780	2,688	2,688	2,948	6%	10%
41273 Salaries-Sick Leave	7,882	9,736	9,788	8,809	10,424	7%	6%
41275 Car Allowance	1,750	4,200	4,200	4,200	4,200	0%	0%
41276 Phone Allowance	1,740	2,160	2,160	2,160	2,160	0%	0%
<b>Personnel Subtotal</b>	<b>482,662</b>	<b>606,393</b>	<b>644,520</b>	<b>619,882</b>	<b>678,787</b>	<b>12%</b>	<b>5%</b>
42200 Operating Supplies	56,094	41,765	65,000	64,870	65,000	56%	0%
42210 Computer Equip & Supplies	299	2,058	-	-	-	-100%	
42220 Clothing Supplies	6,859	82	3,000	2,994	3,000	3559%	0%
42252 Education & Recreation Supplies	991	128	3,500	3,493	3,500	2634%	0%
42261 Postage And Related Charges	745	807	1,500	1,497	1,500	86%	0%
42281 Apparatus And Tools	5,513	-	9,500	9,481	9,500		0%
42290 Furniture & Fixtures	-	518	-	-	-	-100%	
42303 Sales Tax Paid To Be Paid	-	320	-	-	-	-100%	
<b>Supplies Subtotal</b>	<b>70,501</b>	<b>45,678</b>	<b>82,500</b>	<b>82,335</b>	<b>82,500</b>	<b>81%</b>	<b>0%</b>
44500 IT License & Maint. Fees	9,444	12,535	6,000	5,988	15,000	20%	150%
44505 Travel, Training And Dues	13,006	22,174	17,000	19,563	17,000	-23%	0%
44525 Utilities	29,645	28,277	45,000	44,910	45,000	59%	0%
44535 Financial Service Fees	135,971	151,048	50,000	49,900	150,000	-1%	200%
44540 Professional Services	118,627	196,204	154,673	145,235	490,316	150%	217%
44565 Advertising Publ & Subscription	3,089	9,454	-	-	-	-100%	
44572 Recreation Contract	3,845	1,518	12,000	11,976	12,000	691%	0%
<b>Services Subtotal</b>	<b>313,627</b>	<b>420,023</b>	<b>284,673</b>	<b>277,572</b>	<b>729,316</b>	<b>74%</b>	<b>156%</b>
43465 Misc. Equip Maint.	-	2,665	-	-	-	-100%	
<b>Maintenance Subtotal</b>	<b>-</b>	<b>2,665</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-32%</b>	<b>0%</b>
<b>Administration</b>	<b>866,790</b>	<b>1,074,759</b>	<b>1,011,693</b>	<b>979,789</b>	<b>1,490,603</b>	<b>39%</b>	<b>47%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>384,128</b>	<b>468,366</b>	<b>367,173</b>	<b>359,907</b>	<b>811,816</b>	<b>73%</b>	<b>121%</b>

**PARKS & RECREATION - ADMINISTRATION 100-312-001**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>65,000</b>
General Office Supplies \$38,000; Departmental Marketing Supplies \$27,000	
<b>42220 Clothing Supplies</b>	<b>3,000</b>
Park Board Shirts \$1,000; staff shirts \$2,000	
<b>42252 Education &amp; Recreation Supplies</b>	<b>3,500</b>
Supplies for Public Meetings and Trail/Park Ribbon Cutting Events \$3,500	
<b>42281 Apparatus And Tools</b>	<b>9,500</b>
Various Department Technology Needs Including iPads, Phones, Computers, Accessories \$9,500	
<b>44505 Travel, Training And Dues</b>	<b>17,000</b>
NRPA Conference Director and Deputy Director \$2,500; TRAPS State Conference Director and Deputy Director \$1,500; TRAPS Regional Conference Director and Deputy Director \$500; Travel Parks and Recreation Advisory Board \$1,500; Mileage Reimbursement \$2,500; Training for Administrative Manager \$2,000; Park Board Dinners \$4,000; Various Association Membership Dues and additional training opportunities \$2,500	
<b>44525 Utilities</b>	<b>45,000</b>
Department Monthly Charges for Cell Phones and iPads for Phone and Data Usage \$45,000	
<b>44535 Financial Service Fees</b>	<b>150,000</b>
Credit Card Fees \$150,000	
<b>44540 Professional Services</b>	<b>490,316</b>
PARD Advertising and Marketing Needs \$41,000; Surveys \$4,000; Engineering/Testing Costs for Department \$35,000; Department Web Site Maintenance/Update \$27,000; Paycom fees \$62,469; Master Plan \$320,000.	
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<b>44572 Recreation Contract</b>	<b>12,000</b>
Department-wide HERO scholarship funds.	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ACTIVE ADULTS DIVISION SUMMARY  
100-312-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	451,366	520,837	562,676	519,523	600,911
Supplies	54,521	56,866	87,900	82,576	94,600
Services	42,068	60,078	46,855	46,761	58,375
<b>Total</b>	<b>547,955</b>	<b>637,781</b>	<b>697,431</b>	<b>648,860</b>	<b>753,886</b>

**OBJECTIVES**

- Provide those 55 & better with relevant program, field trip, class and event opportunities that account for the generational differences in interest and ability within this segment of the population.
- Foster community, quality-of-life and independence for those 55 & better in the City of Grapevine.
- Build relationships with community partners that have an interest in cultivating current and future services available to Active Adults.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Customer surveys completed / satisfaction rate	120 / 95%	128 / 96%	250 / 95%	300 / 95%	350 / 95%
Number of special events, classes and programs offered	700 / 695	692 / 687	850 / 825	860 / 850	875 / 870
Average number of daily riders in City vehicles	20	21	25	22	25
SeniorMover trips requested / provided	90 / 82	97 / 94	100 / 95	100 / 95	110 / 105
Persons registered for Active Adult programs	8,200	8,000	9,200	9,000	9,500
Average number of daily meals delivered/served	45	46	45	47	50
Volunteer hours worked	1,700	2,279	2,000	2,300	2,000
Participants in AA aquatic fitness	1,400	1,900	2,000	1,920	1,950
Number of AA members	1,170	1,217	1,350	1,400	1,500
Number of SilverSneakers/Silver & Fit passes	532	2,353	750	2,400	2,500

**PARKS & RECREATION - ACTIVE ADULTS 100-312-002**  
**EXPENDITURE DETAIL**

	2021-22	2022-23	2023-24	2023-24	2024-25	Change	Change
	Actual	Actual	Budget	Estimate	Proposed	from	from
						FY23	FY24
						Actual	Budget
<b>Active Adults</b>							
41100 Salaries-Full Time	302,376	365,939	403,102	358,955	432,730	18%	7%
41107 Salaries-Overtime	19,117	11,903	8,000	12,664	8,000	-33%	0%
41180 Salaries-Part Time Hourly	56,149	59,118	51,112	59,340	54,000	-9%	6%
41224 PARS Benefits	730	769	644	771	702	-9%	9%
41236 TMRS Benefits	61,102	72,333	84,070	73,493	88,763	23%	6%
41247 Medicare	5,297	6,213	6,844	6,080	7,174	15%	5%
41271 Salaries-Longevity	1,084	1,030	2,064	2,064	1,220	18%	-41%
41273 Salaries-Sick Leave	5,511	3,532	6,840	6,156	8,322	136%	22%
<b>Personnel Subtotal</b>	<b>451,366</b>	<b>520,837</b>	<b>562,676</b>	<b>519,523</b>	<b>600,911</b>	<b>15%</b>	<b>7%</b>
42200 Operating Supplies	28,716	28,296	43,400	43,313	43,400	53%	0%
42210 Computer Equip & Supplies	1,152	-	-	-	2,000		
42220 Clothing Supplies	460	1,428	1,500	1,497	1,500	5%	0%
42252 Education & Recreation Supplies	15,759	19,127	25,000	24,950	26,000	36%	4%
42261 Postage And Related Charges	2,000	-	3,000	2,994	3,000		0%
42281 Apparatus And Tools	779	866	1,500	1,497	5,200	500%	247%
42285 Motor Vehicle Supplies	5,655	6,062	13,500	8,325	13,500	123%	0%
42290 Furniture & Fixtures	-	1,087	-	-	-	-100%	
<b>Supplies Subtotal</b>	<b>54,521</b>	<b>56,866</b>	<b>87,900</b>	<b>82,576</b>	<b>94,600</b>	<b>66%</b>	<b>8%</b>
44505 Travel, Training And Dues	2,277	4,513	6,475	6,462	6,475	43%	0%
44540 Professional Services	6,091	6,436	6,980	6,966	8,500	32%	22%
44572 Recreation Contract	33,700	45,851	30,000	29,940	40,000	-13%	33%
44573 Leases & Rentals	-	3,278	3,400	3,393	3,400	4%	0%
<b>Services Subtotal</b>	<b>42,068</b>	<b>60,078</b>	<b>46,855</b>	<b>46,761</b>	<b>58,375</b>	<b>-3%</b>	<b>25%</b>
<b>Active Adults</b>	<b>547,955</b>	<b>637,781</b>	<b>697,431</b>	<b>648,860</b>	<b>753,886</b>	<b>18%</b>	<b>8%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>90,934</b>	<b>107,604</b>	<b>117,855</b>	<b>117,619</b>	<b>136,075</b>	<b>26%</b>	<b>15%</b>

**PARKS & RECREATION - ACTIVE ADULTS 100-312-002**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>43,400</b>
Plates, cups, napkins \$1,900; membership key fobs \$1,000; coffee, drink supplies for Active Adults \$5,000; Grapevine Affair \$8,500; offices supplies \$2,000; GSCAB meetings \$500; staff/participant recognition \$500; Active Adult meal program \$20,000 (City pays for 2 meals/week x 50 weeks x \$5/meal x average of 40 lunches served); dish soap refill for dishwasher \$400; Copier fees \$300 a month (\$3,600 a year)	
<b>42252 Education &amp; Recreation Supplies</b>	<b>26,000</b>
Art & Craft supplies \$4,500; Bingo prizes \$750; Active Adult Christmas party \$6,000; senior dances \$3000; Noon Year's Eve \$750; Veteran's Day lunch \$1,500; Memorial Day \$1,500; cookouts \$1,000, Thanksgiving \$500; Valentine's Day \$500; Mother's Day \$1,500; Father's Day \$1,500; Easter \$500; Halloween \$500; Volunteer Appreciation \$2,000	
<b>42281 Apparatus And Tools</b>	<b>5,200</b>
AED supplies \$250; Equipment replacement \$250; Kitchen equipment \$1,500, kitchen equipment replacement (55" two door refrigerator) \$3,200	
<b>44505 Travel, Training And Dues</b>	<b>6,475</b>
Recreation Supervisor \$500; 5 Recreation Coordinators \$2,500; 2 front line staff \$500; NTTA toll tag charges for 3 vehicles \$160; NCOA dues \$145; NCOA National conference for 2 staff \$2,160; TRAPS professional membership \$510.	
<b>44540 Professional Services</b>	<b>8,500</b>
DJ/band services \$1,200; Shredding services \$800; Marketing materials' \$1,500; Background checks \$1,500; Online digital magazine GoGrapevine \$500; Bus cleaning \$3,000	
<b>44572 Recreation Contract</b>	<b>40,000</b>
Active Adult program instructors- \$40,000 (increase due to participation numbers and number of classes offered)	
<b>44573 Leases &amp; Rentals</b>	<b>3,400</b>
Bus rental \$1,000; special events \$600; monthly dishwasher rental for kitchen \$1,800 (\$150 per month)	



**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
PARK MAINTENANCE DIVISION SUMMARY  
100-312-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	1,634,036	1,686,175	1,932,181	1,970,392	2,266,180
Supplies	138,784	218,924	228,300	217,960	228,300
Maintenance	132,775	159,912	203,500	203,093	203,500
Services	3,010,612	3,576,406	3,672,510	3,665,165	3,915,000
Capital Outlay	50,188	204,382	-	-	-
<b>Total</b>	<b>4,966,395</b>	<b>5,845,799</b>	<b>6,036,491</b>	<b>6,056,610</b>	<b>6,612,980</b>

**OBJECTIVES**

- To provide well maintained, safe, age appropriate ADA accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Total acres maintained	1,727	1,727	1,727	1,727	1,727
Total acres under irrigation	277	150	150	150	150
Playgrounds maintained	32	32	33	33	33
Number of adopters	77	81	82	73	75

**PARKS & RECREATION - PARK MAINTENANCE 100-312-003**  
**EXPENDITURE DETAIL**

	2021-22	2022-23	2023-24	2023-24	2024-25	Change	Change
	Actual	Actual	Budget	Estimate	Proposed	from	from
						FY23	FY24
						Actual	Budget
<b>Park Maintenance</b>							
41100 Salaries-Full Time	1,218,861	1,244,076	1,437,562	1,388,880	1,670,108	34%	16%
41107 Salaries-Overtime	74,578	72,934	75,000	91,050	75,000	3%	0%
41180 Salaries-Part Time Hourly	1,877	12,402	9,000	20,834	18,000	45%	100%
41190 Wages - Contract Lab	45,269	49,757	40,000	115,236	80,000	61%	100%
41212 Certification Pay	-	50	-	-	-	-100%	
41224 PARS Benefits	25	160	117	276	234	46%	100%
41236 TMRS Benefits	246,514	255,395	307,578	295,131	351,465	38%	14%
41247 Medicare	18,804	19,175	22,451	21,258	25,565	33%	14%
41271 Salaries-Longevity	8,451	8,797	8,688	8,688	9,372	7%	8%
41273 Salaries-Sick Leave	17,017	19,349	27,465	24,719	32,116	66%	17%
41276 Phone Allowance	2,640	4,080	4,320	4,320	4,320	6%	0%
<b>Personnel Subtotal</b>	<b>1,634,036</b>	<b>1,686,175</b>	<b>1,932,181</b>	<b>1,970,392</b>	<b>2,266,180</b>	<b>34%</b>	<b>17%</b>
42200 Operating Supplies	15,749	17,617	22,000	21,956	22,000	25%	0%
42205 Grounds Maintenance	68,140	98,486	125,000	124,750	125,000	27%	0%
42210 Computer Equip & Supplies	-	13,593	-	-	-	-100%	
42220 Clothing Supplies	7,507	8,169	9,000	8,982	9,000	10%	0%
42252 Education & Recreation Supplies	1,315	187	8,200	6,951	8,200	4285%	0%
42281 Apparatus And Tools	12,778	22,136	22,100	22,056	22,100	0%	0%
42285 Motor Vehicle Supplies	33,295	41,072	42,000	33,265	42,000	2%	0%
42290 Furniture & Fixtures	-	17,664	-	-	-	-100%	
<b>Supplies Subtotal</b>	<b>138,784</b>	<b>218,924</b>	<b>228,300</b>	<b>217,960</b>	<b>228,300</b>	<b>4%</b>	<b>0%</b>
43350 Building Maintenance	298	28,036	-	-	-	-100%	
43355 Recreation Facilities	128,580	122,078	200,000	199,600	200,000	64%	0%
43430 Motor Vehicle Maintenance	78	503	-	-	-	-100%	
43465 Misc. Equip Maint.	3,819	9,295	3,500	3,493	3,500	-62%	0%
<b>Maintenance Subtotal</b>	<b>132,775</b>	<b>159,912</b>	<b>203,500</b>	<b>203,093</b>	<b>203,500</b>	<b>27%</b>	<b>0%</b>
44500 IT License & Maint. Fees	10,122	18,462	-	-	-	-100%	
44505 Travel, Training And Dues	11,075	13,277	15,000	14,970	15,000	13%	0%
44525 Utilities	954,006	919,221	857,510	855,795	950,000	3%	11%
44540 Professional Services	2,001,201	2,565,343	2,750,000	2,744,500	2,900,000	13%	5%
44565 Advertising Publ & Subscription:	723	478	-	-	-	-100%	
44573 Leases & Rentals	33,485	59,625	50,000	49,900	50,000	-16%	0%
<b>Services Subtotal</b>	<b>3,010,612</b>	<b>3,576,406</b>	<b>3,672,510</b>	<b>3,665,165</b>	<b>3,915,000</b>	<b>9%</b>	<b>7%</b>
48830 Engineering & Design	13,420	-	-	-	-		
48850 Improvements Other Than Buildi	-	171,541	-	-	-	-100%	
48860 Machinery And Equipment	36,768	32,841	-	-	-	-100%	
<b>Capital Outlay Subtotal</b>	<b>50,188</b>	<b>204,382</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-100%</b>	
<b>Park Maintenance</b>	<b>4,966,395</b>	<b>5,845,799</b>	<b>6,036,491</b>	<b>6,056,610</b>	<b>6,612,980</b>	<b>13%</b>	<b>10%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>3,265,579</b>	<b>4,058,927</b>	<b>4,012,310</b>	<b>4,003,053</b>	<b>4,254,800</b>	<b>5%</b>	<b>6%</b>

**PARKS & RECREATION - PARK MAINTENANCE 100-312-003**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>22,000</b>
General office supplies; Professional publications; Employee appreciation; KGVB related supplies.	
<b>42205 Grounds Maintenance</b>	<b>125,000</b>
Chemicals; Fertilizer and seed for all City athletic fields; Tree sharing.	
<b>42220 Clothing Supplies</b>	<b>9,000</b>
Jeans, Shirts, Boots and Winter clothing.	
<b>42281 Apparatus And Tools</b>	<b>22,100</b>
Hand tools; Shovels; Rakes; Power Tools; Drill; Saws; Chainsaws; Blowers; Weedeaters, etc.	
<b>43355 Recreation Facilities</b>	<b>200,000</b>
General maintenance for Parks and Playgrounds; Athletic fields and Irrigation repairs.	
<b>44505 Travel, Training And Dues</b>	<b>15,000</b>
TRAPS State Conference for (4 days) Frisco, TX \$800; Texas TurfGrass Conference (3 days) \$1,500,TBD; TX State Botanical Conference; APA Annual Conference CIP Manager Philadelphia \$2,500; NRPA Parks Manager, CIP Manager (4 days) \$800 Dallas, TX ; 2022 IAAPA Expo for Parks Manager & Foreman (4 Days) Orlando, FL \$3,150; Irrigation CEU training for Parks Manager and 2 Techs \$400 location TBA; CEU training for TDA Pesticide \$500 Location TBA; Misc Training for Staff Professional Development \$1,000;LA License for CIP Manager- \$350; ASLA State Conference for the CIP Manager \$1,000; KGVB & Vol Services: KTB Annual Conference \$3,000	
<b>44525 Utilities</b>	<b>950,000</b>
Water \$590,000; Electric \$342,510; Phone \$17,490	
<b>44540 Professional Services</b>	<b>2,900,000</b>
Janitorial - \$325,000; Tree Maintenance - \$345,000; Landscape Management(Litter, Fertilization, Mowing, Annual Color, Bed Maint, and TXDOT ROW); \$2,000,000 Including new Landscape Areas (114 and 121). Water Feature Maintenance and services needed for repair \$30,000 Other-\$50,000. Landscape enhancements to include medians- \$150,000	
<b>44573 Leases &amp; Rentals</b>	<b>50,000</b>
Large equipment & tool rental \$10,000; Port-A-Lets \$30,000; Bucket trucks for Christmas decorations \$10,000.	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
RECREATION DIVISION SUMMARY  
100-312-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	289,049	302,164	311,091	344,191	344,671
Supplies	54,353	49,194	54,225	53,980	61,825
Maintenance	7,804	9,595	11,500	11,477	11,500
Services	149,672	163,686	195,900	162,802	339,800
<b>Total</b>	<b>500,878</b>	<b>524,639</b>	<b>572,716</b>	<b>572,450</b>	<b>757,796</b>

**OBJECTIVES**

- Offer high-quality, ticketed events that enhance family connections and provide positive recreation opportunities
- Coordinate numerous non-ticketed events that provide free opportunities to attend programs that enhance quality of life
- Create and maintain various community partnerships that allow for greater visibility in the community and help offset event costs
- Manage a robust reservation program for rentable spaces, facilitating residents and visitors to host a diverse range of parties and events

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Total community events participation	17,414	51,946	55,000	75,000	75,000
Number of Surveys/customer satisfaction rate	538 / 96%	478 / 95%	650 / 97%	550 / 96%	600 / 96%
Total number of paid community events offered / Total events that made	6/6	6/6	6/6	6/6	6/6
Total number of free community events offered / Total events that made	4/4	5/5	5/5	6/6	6/6
Percentage of residents at ticketed events	60%	69%	64%	71%	68%
Percentage of people who would recommend this event to someone else	96%	96%	97%	96%	97%
Indoor facility rentals/total hours rented	1,280 / 3,420	1,409 / 3,683	1,500 / 4,000	1,500 / 4,000	1,600 / 4,200
Park pavilion rentals/total hours rented	752 / 3,650	667 / 3,393	300 / 1,500	550 / 3,000	500 / 2,800

**PARKS & RECREATION - RECREATION 100-312-004**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Recreation</b>							
41100 Salaries-Full Time	173,836	194,825	203,867	200,252	219,344	13%	8%
41107 Salaries-Overtime	51,040	34,118	30,000	47,114	30,000	-12%	0%
41180 Salaries-Part Time Hourly	15,201	22,077	23,390	41,402	35,000	59%	50%
41224 PARS Benefits	201	285	304	538	455	60%	50%
41236 TMRS Benefits	42,331	43,875	47,796	48,901	50,218	14%	5%
41247 Medicare	3,468	3,665	3,794	4,141	4,123	12%	9%
41271 Salaries-Longevity	422	424	250	250	592	40%	137%
41273 Salaries-Sick Leave	2,070	2,175	970	873	4,219	94%	335%
41276 Phone Allowance	480	720	720	720	720	0%	0%
<b>Personnel Subtotal</b>	<b>289,049</b>	<b>302,164</b>	<b>311,091</b>	<b>344,191</b>	<b>344,671</b>	<b>14%</b>	<b>11%</b>
42200 Operating Supplies	15,368	16,423	24,000	23,952	24,000	46%	0%
42205 Grounds Maintenance	-	175	-	-	-	-100%	
42210 Computer Equip & Supplies	-	1,298	-	-	500	-61%	
42220 Clothing Supplies	630	1,779	500	499	1,500	-16%	200%
42252 Education & Recreation Supplies	24,450	21,730	22,800	22,754	27,800	28%	22%
42261 Postage And Related Charges	-	-	25	25	25		0%
42281 Apparatus And Tools	1,477	577	1,000	998	1,500	160%	50%
42285 Motor Vehicle Supplies	1,539	2,455	3,900	3,756	4,500	83%	15%
42290 Furniture & Fixtures	8,750	-	-	-	-		
42300 Cost Of Goods Sold	2,139	4,757	2,000	1,996	2,000	-58%	0%
<b>Supplies Subtotal</b>	<b>54,353</b>	<b>49,194</b>	<b>54,225</b>	<b>53,980</b>	<b>61,825</b>	<b>26%</b>	<b>14%</b>
43430 Motor Vehicle Maintenance	-	-	4,000	3,992	4,000		0%
43350 Building Maintenance	7,804	9,595	7,500	7,485	7,500	-22%	0%
<b>Maintenance Subtotal</b>	<b>7,804</b>	<b>9,595</b>	<b>11,500</b>	<b>11,477</b>	<b>11,500</b>	<b>20%</b>	<b>0%</b>
44500 IT License & Maint. Fees	629	1,214	-	-	1,800	48%	
44505 Travel, Training And Dues	3,786	3,981	6,000	5,988	6,000	51%	0%
44525 Utilities	(37)	(3)	-	-	-	-100%	
44540 Professional Services	81,815	101,302	129,000	102,584	224,000	121%	74%
44572 Recreation Contract	5,427	2,520	3,000	2,994	3,000	19%	0%
44573 Leases & Rentals	58,052	54,672	57,900	51,236	105,000	92%	81%
<b>Services Subtotal</b>	<b>149,672</b>	<b>163,686</b>	<b>195,900</b>	<b>162,802</b>	<b>339,800</b>	<b>108%</b>	<b>73%</b>
<b>Recreation</b>	<b>500,878</b>	<b>524,639</b>	<b>572,716</b>	<b>572,450</b>	<b>757,796</b>	<b>44%</b>	<b>32%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>152,238</b>	<b>165,348</b>	<b>199,825</b>	<b>173,267</b>	<b>303,625</b>	<b>84%</b>	<b>52%</b>

**PARKS & RECREATION - RECREATION 100-312-004**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>24,000</b>
General Office Supplies \$3,500; Marketing and Promotional Items \$6,500; Event Production Supplies \$10,000; The Vine Arts & Events Center Operational Supplies \$4,000	
<b>42220 Clothing Supplies</b>	<b>1,500</b>
Clothing for Event Staff \$500; Clothing for Reservations Staff \$1000	
<b>42252 Education &amp; Recreation Supplies</b>	<b>27,800</b>
Sunset Live - \$1,800; Carol of Lights - \$7,500; Daddy Daughter Dance - \$5,000; Mother/Son - \$4,500; Mother/Daughter - \$4,000; Father/Son - \$2,000; Family Event - \$1,500; Park Activation Event - \$1,500	
<b>42281 Apparatus And Tools</b>	<b>1,500</b>
Technical Production & Event Tools, Lights & Stands - \$1,500	
<b>43350 Building Maintenance</b>	<b>7,500</b>
Maintenance items for The Vine Arts & Events Center	
<b>44505 Travel, Training And Dues</b>	<b>6,000</b>
Event Volunteer Hospitality \$3,500; Sunset Band Hospitality \$1,000; Regional Convention \$1,500	
<b>44540 Professional Services</b>	<b>224,000</b>
Sunset Live - \$23,000; Carol of Lights - \$95,000; Drone Show sound for all of Main St.- \$60,000; Daddy Daughter Dance - \$18,000; Mother/Son - \$14,000; Mother/Daughter - \$8,000; Father/Son - \$3,000; Family Pop Up Events - \$1,000; Cloud Services & Promotions/Marketing - \$2,000	
	0
<b>44573 Leases &amp; Rentals</b>	<b>105,000</b>
Sunset Live - \$16,000; Carol of Lights - \$64,000; Drone Show - \$3,500; Daddy Daughter Dance - \$4,500; Mother/Son - \$4,500; Mystery in the Park \$1,000; Mother/Daughter - \$4,500; Father/Son - \$3,000; Family Pop Up Events - \$1,000; Radio Rentals - \$3,000	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
AQUATICS DIVISION SUMMARY  
100-312-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	1,209,056	1,300,617	1,302,280	1,009,853	1,348,701
Supplies	193,927	207,749	180,000	179,640	207,500
Maintenance	16,025	31,962	20,000	19,960	20,000
Services	99,080	101,108	120,000	119,760	144,000
<b>Total</b>	<b>1,518,088</b>	<b>1,641,436</b>	<b>1,622,280</b>	<b>1,329,213</b>	<b>1,720,201</b>

**OBJECTIVES**

- Promote water safety for both youth and adults by providing opportunities for community education and training.
- Offer a diverse selection of aquatic fitness opportunities for those of all abilities and ages.
- Provide quality aquatic facilities that foster community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year round.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Total Public Swim Attendance	100,000	85,000	100,000	80,000	90,000
Learn To Swim Participants	900	850	900	850	900
Special Event Attendance	700	200	800	450	475
Customer Surveys / Satisfaction Rate	525 / 96%	400 / 95%	600 / 97%	500 / 97%	600 / 98%
Swim Team Participants	175	210	175	200	200
Aquatic Fitness Class Registrants	150	300	150	300	300
Active Adult Fitness Class Programs/Participants	750	898	600	700	750
Number of Rescues	100	75	100	80	80
Days Closed Due to Weather	8	5	5	5	5
Learn To Swim Classes offered/made	625	628	650	650	650

**PARKS & RECREATION - AQUATICS 100-312-005**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Aquatics</b>							
41100 Salaries-Full Time	302,591	272,659	334,492	308,684	347,074	27%	4%
41107 Salaries-Overtime	52,827	50,494	8,000	30,991	32,000	-37%	300%
41180 Salaries-P/T Hourly,	762,613	890,882	857,036	579,998	857,000	-4%	0%
41224 PARS Benefits	10,357	12,018	9,950	7,729	11,141	-7%	12%
41236 TMRS Benefits	60,558	55,094	71,169	64,393	76,345	39%	7%
41247 Medicare	16,169	17,474	16,264	13,187	17,923	3%	10%
41271 Salaries-Longevity	1,285	685	384	384	544	-21%	42%
41273 Salaries-Sick Leave	2,656	1,311	4,985	4,487	6,674	409%	34%
<b>Personnel Subtotal</b>	<b>1,209,056</b>	<b>1,300,617</b>	<b>1,302,280</b>	<b>1,009,853</b>	<b>1,348,701</b>	<b>4%</b>	<b>4%</b>
42200 Operating Supplies	29,508	42,943	40,000	39,920	46,000	7%	15%
42210 Computer Equip & Supplies	624	720	-	-	2,000	178%	
42205 Grounds Maintenance	71,906	71,233	65,000	64,870	72,000	1%	11%
42220 Clothing Supplies	10,995	11,308	12,000	11,976	12,000	6%	0%
42252 Education & Recreation Supplies	16,454	12,225	20,000	19,960	20,000	64%	0%
42281 Apparatus And Tools	24,054	18,804	23,000	22,954	25,500	36%	11%
42290 Furniture & Fixtures	-	240	-	-	-	-100%	
42300 Cost Of Goods Sold A	40,386	50,276	20,000	19,960	30,000	-40%	50%
<b>Supplies Subtotal</b>	<b>193,927</b>	<b>207,749</b>	<b>180,000</b>	<b>179,640</b>	<b>207,500</b>	<b>0%</b>	<b>15%</b>
43350 Building Maintenance	2,082	1,305	-	-	-	-100%	
43355 Recreation Facilities	13,943	30,657	20,000	19,960	20,000	-35%	0%
<b>Maintenance Subtotal</b>	<b>16,025</b>	<b>31,962</b>	<b>20,000</b>	<b>19,960</b>	<b>20,000</b>	<b>-37%</b>	<b>0%</b>
44500 IT License & Maint. Fees	848	361	-	-	4,000	1008%	
44505 Travel, Training And Dues	18,727	9,282	15,000	14,970	15,000	62%	0%
44525 Utilities	(180)	(26)	-	-	-	-100%	
44540 Professional Services	38,459	47,698	70,000	69,860	80,000	68%	14%
44572 Recreation Contract	38,241	43,414	30,000	29,940	40,000	-8%	33%
44573 Leases & Rentals	2,985	379	5,000	4,990	5,000	1219%	0%
<b>Services Subtotal</b>	<b>99,080</b>	<b>101,108</b>	<b>120,000</b>	<b>119,760</b>	<b>144,000</b>	<b>42%</b>	<b>20%</b>
<b>Aquatics</b>	<b>1,518,088</b>	<b>1,641,436</b>	<b>1,622,280</b>	<b>1,329,213</b>	<b>1,720,201</b>	<b>5%</b>	<b>6%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>306,047</b>	<b>340,440</b>	<b>315,000</b>	<b>314,370</b>	<b>366,500</b>	<b>8%</b>	<b>16%</b>



**PARKS & RECREATION - AQUATICS 100-312-005**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>46,000</b>
Offices Supplies \$5,000; cashier supplies \$3,000; first aid supplies \$7,000; LTS supplies \$5,000; outdoor facility supplies \$7,000; indoor program supplies \$7,000; cleaning supplies \$6,000; test kits/supplies \$6,000 Increased budget due to increased cost for supplies	
<b>42205 Grounds Maintenance</b>	<b>72,000</b>
Chemical/sanitation \$65,000; algicide and additives \$7,000 (price of chemicals has increased this past year)	
<b>42220 Clothing Supplies</b>	<b>12,000</b>
Indoor and outdoor guard/LTS/manager uniforms.	
<b>42252 Education &amp; Recreation Supplies</b>	<b>20,000</b>
Special events \$9,500; LTS program \$8,000; ARC fees \$2,500.	
<b>42281 Apparatus And Tools</b>	<b>25,500</b>
Safety/lifeguard equipment \$5000; training equipment \$3,500; pool cleaning equipment \$5000; aquatic tech tools \$2,000; ADA/specialized equipment \$10,000	
<b>42300 Cost Of Goods Sold A</b>	<b>30,000</b>
POS inventory for outdoor pools- \$30,000	
<b>43355 Recreation Facilities</b>	<b>20,000</b>
Repair/replacement of pumps/filters/motors.	
<b>44505 Travel, Training And Dues</b>	<b>15,000</b>
Recreation Manager \$1,500; Aquatic Supervisor \$1,500; Operations Coordinator \$1,500; Programs Coordinator \$1,500; Maintenance Supervisor \$1,500; Life Guards \$3,500; Hosting of professional trainings/meetings \$4,000	
<b>44540 Professional Services</b>	<b>80,000</b>
AV services \$2,000; Pool cleaning service \$35,000; Professional marketing services \$3,000; Professional graphic installation \$5,000; Maintenance services \$35,000	
<b>44572 Recreation Contract</b>	<b>40,000</b>
Contractor payments for swim team/water aerobics/water fitness- \$40,000; increase due to participation numbers increasing	
<b>44573 Leases &amp; Rentals</b>	<b>5,000</b>
Pool events/attractions \$2,000; swim meet bleacher rental \$2,500; service equipment rental \$500.	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ATHLETICS PROGRAMS DIVISION SUMMARY  
100-312-006**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	225,466	204,267	203,286	217,285	236,796
Supplies	109,706	123,903	135,800	135,528	152,500
Maintenance	1,216	308	2,000	1,996	2,200
Services	322,182	318,608	375,400	374,649	376,000
Capital Outlay	-	-	7,300	8,602	5,300
<b>Total</b>	<b>658,570</b>	<b>647,086</b>	<b>723,786</b>	<b>738,061</b>	<b>772,796</b>

**OBJECTIVES**

- Provide a safe, fun, & competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations and other entities to provide quality athletic programming opportunities to the community.
- Provide opportunities for local, state, and national tournaments to bring in players and spectators which bring economic impact to the City of Grapevine.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Athletic leagues / youth registrants	2,000	1,200	1,200	1,200	1,200
Athletic leagues / adult registrants	325	372 teams	325	330 teams	325 teams
Sport camps / youth registrants	10 / 400	16 / 534	10 / 400	16 / 465	16 / 400
Tennis classes/youth registrants	700	586	700	600	600
Tennis classes/adult registrants	250	415	200	250	250
Customer satisfaction rate	97%	95%	97%	95%	95%
Gross revenue	\$500,000	\$1,000,000	\$500,000	\$900,000	\$850,000
Co-sponsored association program registrants	2,500	3,100	2,500	3,000	2,750
Number of tournaments offered/teams registered	35 / 1800	36 / 2,260	35 / 2,250	35 / 2,250	35 / 2,250
Baseball tournament gross rev	\$225,000	\$315,000	\$250,000	\$300,000	\$250,000
Softball tournament gross rev	\$20,000	\$34,000	\$20,000	\$35,000	\$30,000
Rental revenue	\$40,000	\$70,000	\$40,000	\$65,000	\$50,000
Number of rental teams at Oak Grove	50	65	50	55	50
Number of Faith Christian School Practices/Games	200	175	200	110	100
Number of weather days	25	55	30	55	30
Soccer Tournament gross revenue	\$40,000	\$34,000	\$25,000	\$45,000	\$35,000
Tennis Tournaments offered	12	12	12	12	12

**PARKS & RECREATION - ATHLETIC PROGRAMS 100-312-006**

**Expenditure Detail**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Athletic Programs</b>							
41100 Salaries-Full Time	117,436	97,411	115,935	110,323	133,470	37%	15%
41107 Salaries-Overtime	14,632	12,845	5,000	17,161	12,000	-7%	140%
41180 Salaries-Part Time Hourly	62,845	66,840	51,041	57,901	55,000	-18%	8%
41224 PARS Benefits	817	878	664	761	715	-19%	8%
41236 TMRS Benefits	24,958	21,210	24,736	25,294	29,298	38%	18%
41247 Medicare	2,755	2,590	2,528	2,686	2,907	12%	15%
41271 Salaries-Longevity	167	193	432	432	120	-38%	-72%
41273 Salaries-Sick Leave	1,196	1,220	2,230	2,007	2,566	110%	15%
41276 Phone Allowance	660	1,080	720	720	720	-33%	0%
<b>Personnel Subtotal</b>	<b>225,466</b>	<b>204,267</b>	<b>203,286</b>	<b>217,285</b>	<b>236,796</b>	<b>16%</b>	<b>16%</b>
42200 Operating Supplies	5,478	3,875	6,000	5,988	6,000	55%	0%
42210 Computer Equip & Supplies	-	650	-	-	-	-100%	
42220 Clothing Supplies	67,521	77,153	78,000	77,844	90,000	17%	15%
42252 Education & Recreation Supplies	36,675	42,065	50,000	49,900	55,000	31%	10%
42261 Postage And Related Charges	32	-	300	299	-		-100%
42281 Apparatus And Tools	-	-	1,500	1,497	1,500		0%
42290 Furniture & Fixtures	-	160	-	-	-	-100%	
<b>Supplies Subtotal</b>	<b>109,706</b>	<b>123,903</b>	<b>135,800</b>	<b>135,528</b>	<b>152,500</b>	<b>23%</b>	<b>12%</b>
43355 Recreation Facilities	270	98	1,000	998	1,000	920%	0%
43465 Misc. Equip Maint.	946	210	1,000	998	1,200	471%	20%
<b>Maintenance Subtotal</b>	<b>1,216</b>	<b>308</b>	<b>2,000</b>	<b>1,996</b>	<b>2,200</b>	<b>614%</b>	<b>10%</b>
44500 IT License & Maint. Fees	1,077	1,612	1,200	1,198	1,300	-19%	8%
44505 Travel, Training And Dues	6,392	3,514	4,700	4,691	4,700	34%	0%
44525 Utilities	(90)	(6)	-	-	-	-100%	
44540 Professional Services	26,490	39,392	68,000	67,864	68,000	73%	0%
44572 Recreation Contract	286,456	273,501	300,000	299,400	300,000	10%	0%
44573 Leases & Rentals	1,857	595	1,500	1,497	2,000	236%	33%
<b>Services Subtotal</b>	<b>322,182</b>	<b>318,608</b>	<b>375,400</b>	<b>374,649</b>	<b>376,000</b>	<b>18%</b>	<b>0%</b>
48860 Machinery And Equipment	-	-	7,300	8,602	5,300		-27%
<b>Capital Outlay Subtotal</b>	<b>-</b>	<b>-</b>	<b>7,300</b>	<b>8,602</b>	<b>5,300</b>		<b>-27%</b>
<b>Athletic Programs</b>	<b>658,570</b>	<b>647,086</b>	<b>723,786</b>	<b>738,061</b>	<b>772,796</b>	<b>19%</b>	<b>7%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>433,104</b>	<b>442,819</b>	<b>520,500</b>	<b>520,776</b>	<b>536,000</b>	<b>21%</b>	<b>3%</b>

**PARKS & RECREATION - ATHLETIC PROGRAMS 100-312-006**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>6,000</b>
Office/facility supplies \$2,000; First aid supplies \$1,000; Partner/participant acknowledgement items \$1,000; Participant supplies \$2,000.	
<b>42220 Clothing Supplies</b>	<b>90,000</b>
\$88,000 youth baseball & softball jerseys; \$2,000 for athletics staff. Participation numbers have increased for the youth baseball/softball program and jersey costs have increased	
<b>42252 Education &amp; Recreation Supplies</b>	<b>55,000</b>
Awards for leagues \$28,000; program supplies and equipment \$25,000; TAAF team registrations/official certifications \$2,000. Participation numbers have increased for all leagues and programs which requires more equipment and awards to be purchased	
<b>42281 Apparatus And Tools</b>	<b>1,500</b>
Scoreboard controller replacement	
<b>43355 Recreation Facilities</b>	<b>1,000</b>
Maintenance on Concession equipment at Meadowmere Park, Sand volleyball, Oak Grove softball and Oak Grove ballfield complex.	
<b>43465 Misc. Equip Maint.</b>	<b>1,200</b>
Maintenance/service on all indoor and outdoor scoreboards.	
<b>44505 Travel, Training And Dues</b>	<b>4,700</b>
Recreation Manager \$1,000; Athletic Supervisor \$1,500; TRAPS annual memberships \$300; TAAF annual membership \$200; TTN annual membership \$100; GBS board meetings, youth sport committee meetings and other professional meetings \$1,600.	
<b>44540 Professional Services</b>	<b>68,000</b>
Youth baseball & youth softball background checks for coaches \$18,000; Marketing/printing for tournaments, tennis, GBS and athletic programs \$7,000; GBS premier training program \$31,000; Opening Day ceremonies for GBS \$12,000.	
<b>44572 Recreation Contract</b>	<b>300,000</b>
\$10,000 Volleyball Programs; \$100,000 Baseball & Softball program; \$15,000 Flag Football program; \$40,000 Adult Softball Program; \$100,000 Tennis Program; \$15,000 GCISD Services; \$20,000 Sport Camps (increase in participation numbers, resulting in more revenue and contractor revenue payments)	
<b>48860 Machinery And Equipment</b>	<b>5,300</b>
Equipment for opening ceremonies \$2,000; programs and maintenance equipment \$3,300	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
RECREATION PROGRAMS DIVISION SUMMARY  
100-312-007**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	133,983	143,587	132,070	155,066	161,318
Supplies	37,671	43,745	61,150	53,288	62,000
Services	519,329	605,500	470,300	437,615	561,300
<b>Total</b>	<b>690,983</b>	<b>792,832</b>	<b>663,520</b>	<b>645,969</b>	<b>784,618</b>

**OBJECTIVES**

- Provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes and gain experience in the fine arts.
- Reach the financial goals for recreation programs as established in The REC of Grapevine business plan that was approved by Council in 2012.
- Provide a variety of classes geared towards supporting social and communication skills, vocational, readiness, health/wellness, independent living, and life skills.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Youth registered in programs at The REC	2,000	2,995	2,500	2,600	2,700
Adults registered in programs at The REC	3,792	4,855	4,500	4,600	4,700
Number of customer surveys returned/satisfaction rate	185 / 97%	323 / 98%	300 / 98%	300 / 97%	320 / 98%
Number of classes offered/number made	794 / 658	900 / 800	850 / 745	800 / 750	850 / 800
Class success rate	83%	94%	90%	94%	95%
Gross program revenue	\$337,842	\$870,000	\$750,000	\$758,000	\$775,000
Therapeutic Rec revenue from day program	NA	\$124,000	\$120,000	\$125,000	\$130,000
Therapeutic Rec revenue from elective classes	NA	\$35,570	\$35,000	\$58,000	\$60,000
Therapeutic Rec total number of participants	NA	\$695	\$650	955	1,000

**PARKS & RECREATION - RECREATION PROGRAMS 100-312-007**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Recreation Programs</b>							
41107 Salaries-Overtime	-	1,627	1,000	1,362	-	-100%	-100%
41180 Salaries-Part Time Hourly	130,397	137,684	127,500	149,523	157,000	14%	23%
41224 PARS Benefits	1,695	1,782	1,658	1,959	2,041	15%	23%
41236 TMRS Benefits	-	467	-	34	-	-100%	
41247 Medicare	1,891	2,027	1,912	2,188	2,277	12%	19%
<b>Personnel Subtotal</b>	<b>133,983</b>	<b>143,587</b>	<b>132,070</b>	<b>155,066</b>	<b>161,318</b>	<b>12%</b>	<b>22%</b>
42200 Operating Supplies	2,911	2,903	15,000	14,970	16,000	451%	7%
42220 Clothing Supplies	3,517	3,404	3,650	3,125	4,500	32%	23%
42252 Education & Recreation Supplies	31,243	37,438	40,000	32,698	40,000	7%	0%
42261 Postage And Related Charges	-	-	2,500	2,495	1,500		-40%
<b>Supplies Subtotal</b>	<b>37,671</b>	<b>43,745</b>	<b>61,150</b>	<b>53,288</b>	<b>62,000</b>	<b>42%</b>	<b>1%</b>
44500 IT License & Maint. Fees	-	59	-	-	1,000	1595%	
44505 Travel, Training And Dues	919	1,550	800	798	800	-48%	0%
44540 Professional Services	16,034	4,985	25,000	24,950	25,000	402%	0%
44565 Advertising Publ & Subscription:	95,401	121,329	128,000	96,000	128,000	5%	0%
44572 Recreation Contract	406,325	477,577	310,000	309,380	400,000	-16%	29%
44573 Leases & Rentals	650	-	6,500	6,487	6,500		0%
<b>Services Subtotal</b>	<b>519,329</b>	<b>605,500</b>	<b>470,300</b>	<b>437,615</b>	<b>561,300</b>	<b>-7%</b>	<b>19%</b>
<b>Recreation Programs</b>	<b>690,983</b>	<b>792,832</b>	<b>663,520</b>	<b>645,969</b>	<b>784,618</b>	<b>-1%</b>	<b>18%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>556,350</b>	<b>649,245</b>	<b>524,950</b>	<b>484,416</b>	<b>616,800</b>	<b>-5%</b>	<b>17%</b>

**PARKS & RECREATION - RECREATION PROGRAMS 100-312-007**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>16,000</b>
Laminating supplies \$750; General recreation supplies \$2,250; Direct mail piece development \$7,000; Marketing materials for revenue generating programs \$6,000	
<b>42220 Clothing Supplies</b>	<b>4,500</b>
Summer camp staff shirts \$500; Summer camp t-shirts for participants \$2,000; Personal training staff clothing \$850; Club All-Access staff and participant shirts \$1,150	
<b>42252 Education &amp; Recreation Supplies</b>	<b>40,000</b>
Recreation program equipment for Fine Art & General Rec classes- \$10,000; Group Exercise and Class Equipment- \$10,000; Pre-school programs- \$2,000; Special Interest programs including CPR/First Aid- \$4,000; New programs- \$4,000; Club All-Access program which is a program for adults with special needs that was requested in the city survey by the residents of the community (currently has 26 students with a waiting list)- \$10,000	
<b>42261 Postage And Related Charges</b>	<b>1,500</b>
Mailouts for revenue generating programs	
<b>44505 Travel, Training And Dues</b>	<b>800</b>
LERN membership \$395; Program certifications \$405.	
<b>44540 Professional Services</b>	<b>25,000</b>
Professional marketing development \$14,000; Background checks \$3,000; Special events \$2,000; Preventative treatment of fitness equipment \$6,000.	
<b>44565 Advertising Publ &amp; Subscriptions</b>	<b>128,000</b>
Go Grapevine magazine \$128,000	
<b>44572 Recreation Contract</b>	<b>400,000</b>
Contract instructors for programs, camps and classes at The REC- \$400,000 (programs operate at 125% cost recovery so increase is more than covered by revenue)	
<b>44573 Leases &amp; Rentals</b>	<b>6,500</b>
Rentals for programs/activities at The REC	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
THE REC DIVISION SUMMARY  
100-312-008**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	1,236,947	1,329,600	1,397,394	1,329,878	1,444,313
Supplies	134,515	168,054	207,500	207,085	218,500
Maintenance	21,094	38,631	41,000	40,918	44,000
Services	117,097	112,313	93,000	92,814	158,650
Capital Outlay	113,950	112,452	140,000	103,265	140,000
<b>Total</b>	<b>1,623,603</b>	<b>1,761,050</b>	<b>1,878,894</b>	<b>1,773,960</b>	<b>2,005,463</b>

**OBJECTIVES**

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through planned and independent activities.
- Achieve the membership and revenue goals as established in The REC of Grapevine business plan that was approved by council in 2012.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Customer surveys / satisfaction rate	775 / 97%	770 / 98%	775 / 97%	1,000 / 97%	1,050 / 98%
Average facility users per hour	70	80	80	80	85
Individual memberships	17,000	20,050	20,000	20,100	20,200
Room occupancy rate	25%	42%	35%	40%	40%
Room users	149,945	154,764	150,000	151,000	151,000
Annual number of track users	39,112	43,176	35,000	43,000	44,000
Annual number of fitness room users	200,834	201,818	185,000	200,000	202,000
Annual number of racquetball users	8,646	7,807	7,000	7,000	8,000
Annual number of gym users Gross	NA	241,000	NA	240,000	245,000
membership revenue	\$1,000,000	\$1,495,000	\$1,250,000	\$1,403,835	\$1,405,000
Point of sale revenue	\$35,000	\$46,000	\$40,000	\$45,000	\$45,000



**PARKS & RECREATION - THE REC 100-312-008**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>The Rec</b>							
41100 Salaries-Full Time	496,582	539,270	549,487	550,738	603,049	12%	10%
41107 Salaries-Overtime	30,774	29,838	20,000	29,632	34,000	14%	70%
41180 Salaries-Part Time Hourly	574,393	617,836	677,998	600,505	637,000	3%	-6%
41224 PARS Benefits	7,256	7,887	8,573	7,921	8,281	5%	-3%
41236 TMRS Benefits	100,364	108,478	114,607	111,527	128,302	18%	12%
41247 Medicare	16,896	18,031	13,804	17,586	18,474	2%	34%
41271 Salaries-Longevity	2,155	2,056	2,640	2,640	1,448	-30%	-45%
41273 Salaries-Sick Leave	7,867	5,064	9,565	8,609	11,599	129%	21%
41276 Phone Allowance	660	1,140	720	720	2,160	89%	200%
<b>Personnel Subtotal</b>	<b>1,236,947</b>	<b>1,329,600</b>	<b>1,397,394</b>	<b>1,329,878</b>	<b>1,444,313</b>	<b>9%</b>	<b>3%</b>
42200 Operating Supplies	73,999	93,833	72,000	71,856	83,000	-12%	15%
42210 Computer Equip & Supplies	601	571	5,000	4,990	5,000	776%	0%
42220 Clothing Supplies	10,393	12,538	15,000	14,970	15,000	20%	0%
42252 Education & Recreation Supplies	19,711	15,207	28,000	27,944	28,000	84%	0%
42261 Postage And Related Charges	-	13	500	499	500	3746%	0%
42281 Apparatus And Tools	1,656	5,944	7,000	6,986	7,000	18%	0%
42290 Furniture & Fixtures	-	160	-	-	-	-100%	
42300 Cost Of Goods Sold T	28,155	39,788	80,000	79,840	80,000	101%	0%
<b>Supplies Subtotal</b>	<b>134,515</b>	<b>168,054</b>	<b>207,500</b>	<b>207,085</b>	<b>218,500</b>	<b>30%</b>	<b>5%</b>
43350 Building Maintenance	3,215	(808)	15,000	14,970	18,000	-2328%	20%
43355 Recreation Facilities	1,030	1,933	5,000	4,990	5,000	159%	0%
43465 Misc. Equip Maint.	16,849	37,506	21,000	20,958	21,000	-44%	0%
<b>Maintenance Subtotal</b>	<b>21,094</b>	<b>38,631</b>	<b>41,000</b>	<b>40,918</b>	<b>44,000</b>	<b>14%</b>	<b>7%</b>
44500 IT License & Maint. Fees	21,545	14,282	-	-	35,000	145%	
44505 Travel, Training And Dues	12,903	5,764	9,000	8,982	9,000	56%	0%
44525 Utilities	4,211	4,280	5,000	4,990	21,000	391%	320%
44540 Professional Services	72,096	80,840	77,500	77,345	87,500	8%	13%
44565 Advertising Publ & Subscription:	22	1,800	-	-	2,150	19%	
44573 Leases & Rentals	6,320	5,347	1,500	1,497	4,000	-25%	167%
<b>Services Subtotal</b>	<b>117,097</b>	<b>112,313</b>	<b>93,000</b>	<b>92,814</b>	<b>158,650</b>	<b>41%</b>	<b>71%</b>
48860 Machinery And Equipment	113,950	112,452	140,000	103,265	140,000	24%	0%
<b>Capital Outlay Subtotal</b>	<b>113,950</b>	<b>112,452</b>	<b>140,000</b>	<b>103,265</b>	<b>140,000</b>	<b>24%</b>	<b>0%</b>
<b>The Rec</b>	<b>1,623,603</b>	<b>1,761,050</b>	<b>1,878,894</b>	<b>1,773,960</b>	<b>2,005,463</b>	<b>14%</b>	<b>7%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>380,336</b>	<b>426,103</b>	<b>480,000</b>	<b>442,585</b>	<b>557,150</b>	<b>31%</b>	<b>16%</b>

**PARKS & RECREATION - THE REC 100-312-008**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>83,000</b>
Gym Wipes \$20,000; offices supplies \$4,000; child watch supplies \$4,000; membership supplies \$5,000; first aid supplies \$3,000; staff meetings \$2,000; building supplies \$4,000; member acknowledgment items \$4,000; Membership Appreciation Day Event \$ 20,000; member services supplies (Coffee/Coffee Supplies ) \$17,000	
<b>42210 Computer Equip &amp; Supplies</b>	<b>5,000</b>
Computer equipment for staff and The REC	
<b>42220 Clothing Supplies</b>	<b>15,000</b>
Staff uniform- \$15,000 (uniform item pricing has increased)	
<b>42252 Education &amp; Recreation Supplies</b>	<b>28,000</b>
Employee Health Fair \$10,000; Recreation equipment and supplies for The REC \$15,000; Mirror/glass addition and replacement \$3,000.	
<b>42261 Postage And Related Charges</b>	<b>500</b>
Mailings promoting The REC	
<b>42281 Apparatus And Tools</b>	<b>7,000</b>
Clocks/scales/AED/washer/dryer supplies \$2,000; Machine replacement \$5,000.	
<b>42300 Cost Of Goods Sold T</b>	<b>80,000</b>
Merchandise and concession sales at The REC (this line item operates at a surplus through the revenue it generates).	
<b>43350 Building Maintenance</b>	<b>18,000</b>
Repairs and maintenance at The REC- \$18,000	
<b>43465 Misc. Equip Maint.</b>	<b>21,000</b>
Fitness room quarterly PM \$6,000; Furniture repair \$5,000; Equipment repair \$10,000.	
<b>44505 Travel, Training And Dues</b>	<b>9,000</b>
Travel for Recreation Manager \$2,000; Recreation Supervisor \$1,200; Recreation Coordinators \$4,800; Front line staff \$1,000.	
<b>44525 Utilities</b>	<b>21,000</b>
Cable/Internet services: Transition from Frontier services to Spectrum for cable, installation will be divided up to be included in monthly billing for three years (\$1,750/month)	
<b>44540 Professional Services</b>	<b>87,500</b>
Marketing for the REC to include promotional items \$20,000; window/floor/fabric cleaning \$16,000; shredding services \$2,000; audio visual technical support services at The REC \$10,000; Plant services and supply \$8,000; quarterly polymer sanitation services application for Child Watch, fitness floor, restrooms, indoor play and other areas at The REC \$8,000; professional Christmas decoration installation at The REC \$17,500; copier/printer technical support \$5,000; Misc. professional support \$1,000	
<b>48860 Machinery And Equipment</b>	<b>140,000</b>
Annual cardiovascular replacement program \$115,000; addition of fitness room machines \$25,000	

**FY 2024-25 PROPOSED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
HOSPITALITY DIVISION SUMMARY  
100-312-010**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Personnel	300,555	364,673	331,561	355,517	353,839
Supplies	237,755	240,708	229,250	228,792	230,250
Maintenance	4,802	2,746	3,000	2,994	5,000
Services	24,230	18,436	24,155	24,107	21,155
Capital Outlay	4,942	-	10,000	9,980	10,000
<b>Total</b>	<b>572,284</b>	<b>626,563</b>	<b>597,966</b>	<b>621,389</b>	<b>620,244</b>

**OBJECTIVES**

- Manage and maintain catering and hospitality opportunities for department sponsored events.
- Manage and maintain an inventory system for non-perishable, Eco-friendly paper products for all divisions in the Parks and Recreation Department.
- Monitor and track all concession margins for staffing and cost of goods expenditures per national industry guidelines to maximize profit for program operations.
- Create and provide a culture of high level of customer service through staff development and training.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2021-22 Actual</b>	<b>2022-23 Actual</b>	<b>2023-24 Budget</b>	<b>2023-24 Estimate</b>	<b>2024-25 Proposed</b>
Concession Margins - Staffing	22%	29%	20%-25%	20%	20%-25%
Concession Margins - Cost of Goods	38%	34%	35%-40%	35%	35%-40%
Number of Hospitality Events	18	22	26	24	26
Number of Catering Events	12	12	12	12	12
Customer satisfaction rate	2/96%	2/95%	3/95%	2/95%	2/95%
Percent of cost recovery	49%	49%	60%	55%	60%
Staff Training & Meetings	NA	10	10	10	12

**PARKS & RECREATION - HOSPITALITY 100-312-010**  
**EXPENDITURE DETAIL**

	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Estimate	2024-25 Proposed	Change from FY23 Actual	Change from FY24 Budget
<b>Hospitality Services</b>							
41100 Salaries-Full Time	143,247	167,168	168,541	164,317	178,705	7%	6%
41107 Salaries-Overtime	5,246	16,640	2,500	19,290	12,000	-28%	380%
41180 Salaries - P/T, Hour	113,061	97,629	74,320	68,871	74,320	-24%	0%
41190 Wages - Contract Lab	-	36,815	40,000	56,615	40,000	9%	0%
41224 PARS Benefits	1,509	1,290	966	895	966	-25%	0%
41236 TMRS Benefits	28,782	35,706	35,279	36,727	38,408	8%	9%
41247 Medicare	3,804	4,086	4,410	3,581	3,843	-6%	-13%
41276 Phone Allowance	660	720	720	720	720	0%	0%
41271 Salaries-Longevity	1,384	1,412	1,584	1,584	1,440	2%	-9%
41273 Salaries-Sick Leave	2,862	3,207	3,241	2,917	3,437	7%	6%
<b>Personnel Subtotal</b>	<b>300,555</b>	<b>364,673</b>	<b>331,561</b>	<b>355,517</b>	<b>353,839</b>	<b>-3%</b>	<b>7%</b>
42200 Operating Supplies	7,394	5,310	10,000	9,980	9,000	69%	-10%
42210 Computer Equip & Supplies	2,960	939	1,500	1,497	2,500	166%	67%
42220 Clothing Supplies	1,455	1,873	3,500	3,493	3,500	87%	0%
42252 Education & Recreation Supplies	1,249	11,466	16,000	15,968	14,000	22%	-13%
42261 Postage And Related Charges	27	7	250	250	250	3471%	0%
42281 Apparatus And Tools	3,067	7,558	3,000	2,994	6,000	-21%	100%
42300 Cost Of Goods Sold-Meadowmere	8,789	1,269	5,000	4,990	5,000	294%	0%
42301 Cost Of Goods Sold-Oak Grove BB	160,108	149,904	140,000	139,720	140,000	-7%	0%
42302 Cost Of Goods Sold-Oak Grove SB	52,706	62,382	50,000	49,900	50,000	-20%	0%
<b>Supplies Subtotal</b>	<b>237,755</b>	<b>240,708</b>	<b>229,250</b>	<b>228,792</b>	<b>230,250</b>	<b>-4%</b>	<b>0%</b>
43355 Recreation Facilities	-	-	1,000	998	2,000		100%
43465 Misc. Equip Maint.	4,802	2,746	2,000	1,996	3,000	9%	50%
<b>Maintenance Subtotal</b>	<b>4,802</b>	<b>2,746</b>	<b>3,000</b>	<b>2,994</b>	<b>5,000</b>	<b>82%</b>	<b>67%</b>
44500 IT License & Maint. Fees	179	-	-	-	-		
44505 Travel, Training And Dues	1,139	3,489	3,155	3,149	3,155	-10%	0%
44525 Utilities	1,528	4,994	8,000	7,984	7,000	40%	-13%
44540 Professional Services	15,581	7,508	8,000	7,984	8,000	7%	0%
44572 Recreation Contract	-	-	5,000	4,990	3,000		-40%
44573 Rentals	5,803	2,445	-	-	-	-100%	
<b>Services Subtotal</b>	<b>24,230</b>	<b>18,436</b>	<b>24,155</b>	<b>24,107</b>	<b>21,155</b>	<b>15%</b>	<b>-12%</b>
48860 Machinery And Equipment	4,942	-	10,000	9,980	10,000		0%
<b>Capital Outlay Subtotal</b>	<b>4,942</b>	<b>-</b>	<b>10,000</b>	<b>9,980</b>	<b>10,000</b>		<b>0%</b>
<b>Hospitality Services</b>	<b>572,284</b>	<b>626,563</b>	<b>597,966</b>	<b>621,389</b>	<b>620,244</b>	<b>-1%</b>	<b>4%</b>
<b>Less Salaries, Vehicle Mtnc &amp; Fuel, Ins, Lease Payments, Admin Fees</b>	<b>271,729</b>	<b>261,890</b>	<b>266,405</b>	<b>265,872</b>	<b>266,405</b>	<b>2%</b>	<b>0%</b>

**PARKS & RECREATION - HOSPITALITY 100-312-010**

**Comments/Justification**

<b>42200 Operating Supplies</b>	<b>9,000</b>
Marketing - \$5,000; Office supplies - \$2,000; Printing - \$2,000	
<b>42210 Computer Equip &amp; Supplies</b>	<b>2,500</b>
iPad - \$1,000; Square Equipment - \$1,000; computer supplies - \$500	
<b>42220 Clothing Supplies</b>	<b>3,500</b>
Shirts with logos \$2,250; Outerwear \$1,250	
<b>42252 Education &amp; Recreation Supplies</b>	<b>14,000</b>
Compostable/Eco paper products - \$11,000; Supplies - \$3,000	
<b>42261 Postage And Related Charges</b>	<b>250</b>
Hospitality/concession postage	
<b>42281 Apparatus And Tools</b>	<b>6,000</b>
Freezer Replacement @ OGB- \$3,000; Tools - \$2000; Stainless steel tables @ OGS/OGB/MM - \$1,000	
<b>42300 Cost Of Goods Sold-Meadowmere</b>	<b>5,000</b>
Cost of goods sold at the Meadowmere Soccer Field.	
<b>42301 Cost Of Goods Sold-Oak Grove BB</b>	<b>140,000</b>
Cost of goods sold at the Oak Grove Baseball Field.	
<b>42302 Cost Of Goods Sold-Oak Grove SB</b>	<b>50,000</b>
Cost of goods sold at Oak Grove Softball Field.	
<b>43355 Recreation Facilities</b>	<b>2,000</b>
Facility maintenance	
<b>43465 Misc. Equip Maint.</b>	<b>3,000</b>
Equipment maintenance and repair	
<b>44505 Travel, Training And Dues</b>	<b>3,155</b>
Scott Hardeman - TRAPS Dues - \$75; Hayden Garner - TRAPS Dues - \$75; Hospitality Incentives - \$500; Scott Hardeman & Hayden Garner to attend a Food & Beverage Conference - \$2,005; Hayden Garner to attend TRAPS Conference - \$500	
<b>44525 Utilities</b>	<b>7,000</b>
Propane Gas Service - \$5,560; Direct TV @ OGS - \$1,440	
<b>44540 Professional Services</b>	<b>8,000</b>
Painting - \$2,500; Floor surfacing - \$3,000; Deep Cleaning - \$1,500; General Pest Control - \$1,000	
<b>44572 Recreation Contract</b>	<b>3,000</b>
Chef and Catering service fees - \$3,000	
<b>48860 Machinery And Equipment</b>	<b>10,000</b>
General concession equipment new/replacement \$10,000	