Schedule of Classes Held in Computer Lab
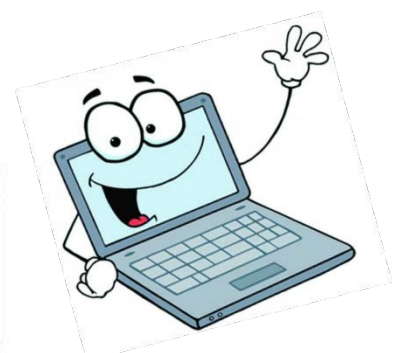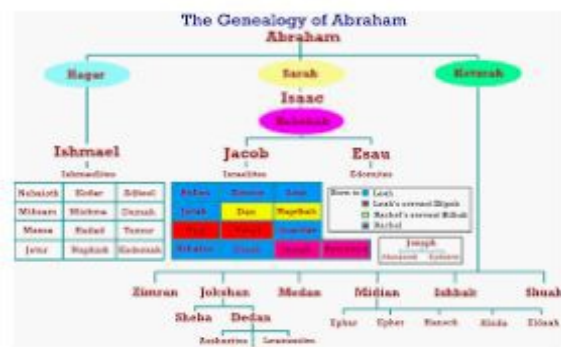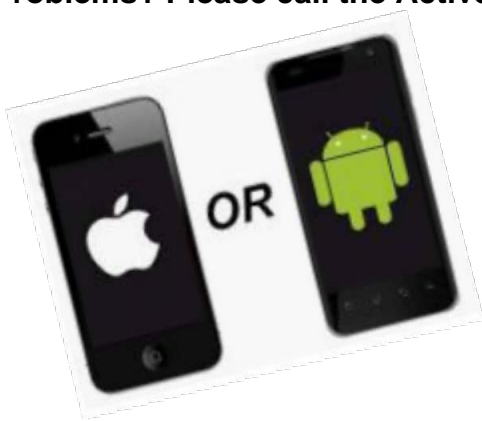
Registration for classes is <u>only</u> online. When you print this, select the option that "fits" on a page.

TO REGISTER FOR CLASSES, YOU MUST HAVE AN ACCOUNT ON THE REC'S AMILIA SYSTEM. If you don't, on your browser, type "gograpevine.com" and click on the orange "Register", then click on "Create an account" and do what is requested.

IF YOU DO HAVE AN ACCOUNT, on your browser type: "gograpevine.com/activeadults", then scroll down to the "COMPUTER CLASSES" category and select a class.

Problems? Please call the Active Adult desk at 817-410-3465

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PCs with Windows 10

Free Computer Classes at Active Adults 55 and Better
The REC, 1175 Municipal Way, Grapevine, TX 76051   817.410.3465
Late Summer Semester Aug 9th-Sept 23rd, 2021 NEWER CLASSES

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Registration for classes is **only** online. To register, on your browser type "gograpevine.com/activeadults" then scroll down to "COMPUTER CLASSES"
Unless specified differently, all classes must have a minimum of 5 students

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Windows Fundamentals   **Length: Six sessions   Maximum students: 12**
When: Mon & Wed, 12:30-3:30pm (Aug 9, 11, 16, 18, 23, 25) Taught by Carolyn Ernst, assisted by Ed King
You will get a lot of practice with beginning word processing, creating files and folders, and developing your small and large motor skills (helpful with the mouse). The class will use Win 10 to teach the standard features that also come with Win 7 and Win 8. Thus, you can go home and practice these skills on your own computer even if you do not have Win 10. Our goal is to help you be successful and have fun with your computer.

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Basic Classes Do Not Require the Successful Completion of Windows Fundamentals

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How to use your iPhone: Length: One session each   Maximum students: 6

Pre-Req.: Must have an iPhone 5 or newer, know how to make and answer phone calls, and listen to voice messages. Bring your iPhone to class fully charged.
When: Monday, 9am-12pm (Aug 9) Taught by Beverly Savage
OR   Monday, 9am-12pm (Aug 16) Taught by Beverly Savage
This roundtable training is limited to 6 participants and requires no computer experience. In this class, learn how to adjust the sound and change a few other important settings, including a discussion about backing up your iPhone and the importance and value of having an iCloud account. We will provide tips about using the phone feature, adding to *Favorites* and recommendations about entering *Contacts*, how to text and some texting tips, and a variety of ways to use Siri.

How to use your Android Phone   Length: Two sessions   Maximum students: 6
Pre-Req.: Must have an Android phone, Samsung preferably. Bring your Phone to class. Must have a Google/Gmail address and know your password.
When: Tue & Thurs, 9am-12pm (Aug 10, 12) Taught by Roger Jones
In this class, learn how to adjust the sound and change other settings. We will make sure your phone is set up to sync [backup], contacts, photos, and apps.   We go over using the Google calendar, set up contacts, email, and photos. We will use Google Chrome on a computer to see what is on your phone.

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iPhone Camera   **Length: One session   Maximum students: 12**
Pre-Req: Must have an iPhone. Bring your iPhone to class fully charged with charging cable (with USB connection).
When: Thursday, 9am-12pm (Sept 23) Taught by Pearl Dill
Are you ready to learn more about your iPhone camera? Your iPhone camera is a very sophisticated device. We will show you how to use some of the settings you may not be aware are available on your phone.

Google Maps   **Length: One session   Maximum students: 12**
Pre-Req.: Bring Gmail account and password to class.
To create Gmail account go to: accounts.Google.com/signup
When: Wednesday, 9am-12pm (Aug 18) Taught by Roger Jones
Using Google Maps on your Android or iPhone, learn how to find routes, check traffic, restaurants, hotels, gas stations and other items on a map. In addition, we will save maps of routes we find. Moreover, download maps of an area we are visiting without needing to be on the internet.

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Basic Classes Continued: Do Not Require the Successful Completion of Windows Fundamentals

MAC Laptops   Length: One session   Maximum students: 12
When: Tuesday, 12:30-3:30pm (Aug 24) Taught by Laura Jesberg

You might have a Mac laptop but are you using it to its potential? Bring it to this class and learn/review the basics of the Mac operating system plus useful tips and tricks you might not know your laptop can do.

Optional Classes Follow - Requires Successful Completion of Windows Fundamentals

Google Chrome: **Length**: One session   Maximum students: 12
Pre-Req.: Bring gmail account and password to class.
To create gmail account go to: *accounts.google.com/signup*
When: Wednesday, 12:30-3:30pm (Sept 15) Taught by Gay Grissom
Join me as we look at an Internet browser developed by Google Inc. that combines a minimal design with a sophisticated technology to make the Web faster, safer and easier. The Google Chrome browser offers features that make the web easier to use and access to Google Drive. This includes the trinity of standard tools: a word processor (Google Docs), a spreadsheet (Google Sheets), and a presentation tool (Google Slides).

Google Drive   Length: Two sessions   Maximum students: 12
Pre-Req.: Bring Gmail account and password to class.
To create Gmail account go to: accounts.Google.com/signup
When: Tue & Thurs, 9am-12pm (Sept 14, 16) Taught by Gay Grissom

Google Drive is a cloud storage solution for storing files. With Google Drive you can store and access your files anywhere— on the web, on your hard drive, or on the go. Learn how to create an account as well as upload and sync files. The real value comes when you use Google's various apps, which are integrated directly into Google Drive. This includes the trinity of standard tools: a word processor (Google Docs), a spreadsheet (Google Sheets), and a presentation tool (Google Slides).

How to use Pinterest   Length: One session   Maximum students: 12
Pre-req: Must have an existing Pinterest account and know your ID and password so that you can log in at the Senior Center computer lab.
When: Tuesday, 9am-12pm (Sept 21) Taught by Gay Grissom.

Get the creativity juices flowing by searching for ideas and saving (pinning!) them to your account. Learn how to create boards, how to follow other boards and people, and how to upload and tag your own pictures! Bring your smart phone or tablet to learn how to use the Pinterest app, which is much easier to use, especially for taking and uploading your own pictures.

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Shutterfly   Length: Two sessions   Maximum students: 12
Pre-Req.: successful completion of Windows Fundamentals
When: Tue & Thur, 12:30-3:30pm (Aug 31, Sept 2) Taught by Laura Jesberg

Shutterfly is an online picture storage facility with a user-friendly design that offers printing services for anyone. Upload your photos from your computer or phone and turn them into countless gifts and useful items in minutes. This class will focus on photobooks.

Windows 10 Files & Folders Length: One session   Maximum students: 12
Pre-Req.: successful completion of Windows Fundamentals

When: Monday, 9am-12pm (Aug 30) Taught by Dick Guckel
If you would like to be more efficient and productive saving, creating, and retrieving files and folders, this is the class for you. Did you know that you might create a folder within a folder? Find out what kind of files you can put in a folder. Learn more! Other topics will be discussed i.e., spam, password managers, etc.

Windows 10 Photos   Length: Two sessions   Maximum students: 12
Pre-Req.: successful completion of Windows Fundamentals

When: Wed & Thurs, 9am-12pm (Sept 1, 2) Taught by Roger Jones, assisted Pearl Dill

Using the Photo software that comes with Windows 10, we will learn how to get photos from the camera or your phone, to the computer, do basic editing like cropping, removing redeye, getting the pictures to look better, how to resize photos and email. Learn how to print on your home printer or at the store. Bring your camera or phone with charging cable to class.

Students experienced with a Mac, and have used the Internet may sign up for the following classes: All iPhone & Android classes, Genealogy: Deciphering Old Hand Writing, Gmail, Google Drive and Apps: Introduction.

2021 Late Summer   Aug 9 - Sept 23

Monday	Tuesday	Wednesday	Thursday	Friday
Aug 9 **How to use your iPhone** **Monday 9 am-12pm** **Beverly Savage** **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 10** **How to use your Android Phone** **9am – 12pm** **Tue & Thurs** **Roger Jones**	**Aug 11** **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 12** **How to use your Android Phone** **9am – 12pm** **Tue & Thurs** **Roger Jones**	**Aug 13**
Aug 16 **How to use your iPhone** **Monday 9 am-12pm** **Beverly Savage** **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 17**	**Aug 18** **Google Maps** **9 am-12pm** **Wednesday** **Roger Jones** **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 19**	**Aug 20**
Aug 23 **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 24** **MAC Laptops** **12:30-3:30pm** **Tuesday** **Laura Jesberg & Gay Grissom**	**Aug 25** **Win Fundamentals** **12:30-3:30pm** **Mon & Wed** **Carolyn Ernst**	**Aug 26**	**Aug 27**
Aug 30 **Windows 10 Files & Folders** **9am-12pm** **Monday** **Dick Guckel**	**Aug 31** **Shutterfly** **12:30-3:30pm** **Tue & Thurs** **Laura Jesberg**	**Sept 1** **Win 10 Photos** **9 am-12pm** **Wed & Thurs** **Roger Jones**	**Sept 2** **Win 10 Photos** **9 am-12pm** **Wed & Thurs** **Roger Jones** **Shutterfly** **12:30-3:30pm** **Tue & Thurs** **Laura Jesberg**	**Sept 3**
Sept 6 # Labor Day **REC closed for cleaning.**	**Sept 7** **REC closed for cleaning.**	**Sept 8** **REC closed for cleaning.**	**Sept 9** **REC closed for cleaning.**	**Sept 10** **REC closed for cleaning.**
Sept 13	**Sept 14** **Google Drive** **9 am-12pm** **Tue & Thurs** **Gay Grissom**	**Sept 15** **Google Chrome** **12:30-3:30pm** **Wednesday** **Gay Grissom**	**Sept 16** **Google Drive** **9 am-12pm** **Tue & Thurs** **Gay Grissom**	**Sept 17**
Sept 20	**Sept 21** **Pinterest** **9am – 12pm** **Tuesday** **Gay Grissom**	**Sept 22**	**Sept 23** **iPhone Camera** **9am-12pm Thursday** **Pearl Dill & Gay Grissom**	**Sept 24**

6/14/2021

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