

Guidelines for In Person Meal Program for Active Adults 55 & Better

Meals must be ordered at least 48 hours ahead of time.

- Monday – must be ordered by 2 PM on Thursday in the prior week
 - Tuesday – must be ordered by 2 PM on Friday in the prior week
 - Wednesday – must be ordered by 2 PM the Monday before
 - Thursday – must be ordered by 2 PM the Tuesday before
 - Friday – must be ordered by 2 PM the Wednesday before
2. Reservations may be made via Amilia or at the Active Adult front desk and can be for multiple days up to 4 weeks in advance.
 3. Payment of \$4/meal must be made when the reservation is made. Payment can be made by cash, check or credit card.
 4. Reservations may be canceled up until 2 PM on the deadline date.
 5. If a meal is canceled more than 48 hours ahead of time, **refunds will be put on your household account for future use. There is no monetary refund for canceled meals.**
 6. If a meal is canceled less than 24 hours ahead of time, the money is forfeited and put into an account to cover the expenses associated with the meal program.
 7. If a meal is served to someone on standby, the person must pay the \$4 prior to receiving the meal.
 8. Meals will be served in a closed container. Your container must have your name on it if you want us to refrigerate it for you. All food is thrown out **at the end of the day** so please remember to take it home!
 9. Lunches **MUST BE** picked up between 12 and 12:30 pm from Stewart Hall. If you are not here at noon to receive your lunch, you may call the Active Adult desk and request that your lunch **BE HELD** (with a time frame given for pick up) **OR** that your lunch be given to a designated person. If you have **NOT CALLED** by 12:30, your lunch will be forfeited and **NO REFUND GIVEN.**
 10. Be aware that we may not be able to meet your dietary restrictions so plan your reservations accordingly
 11. If the meal program becomes a financial hardship for you, please make an appointment to meet with Hunter Hardeman. Be prepared to bring financial documentation and income verification with you.