



Guidelines for the Active Adults Lunch Program

- 1. Meals must be ordered at least 48 hours ahead of time.
 - Monday- must be ordered by 1 PM on the Thursday before
 - Tuesday- must ordered by 1 PM on the Friday before
 - Wednesday- must be ordered by 1 PM the Monday before
 - Thursday- must be ordered by 1 PM the Tuesday before
 - Friday- must be ordered by 1 PM the Wednesday before
- 2. Reservations must be made at or by calling the Active Adult desk, 817.410.3465
- 3. Payment of \$4.00 per meal is required when the reservation is processed
- 4. Payment can be made by check, cash, or credit card
- 5. If a meal is canceled more than 48 hours ahead of time, a refund will be put on your household account for future use. There is no monetary refund for canceled meals.
- 6. If the 48-hour window is missed, there is an option of adding your name to a standby list. If there are any extra plates, we will serve standby list after the registered patrons. There is no guarantee of a meal on the standby list.
- 7. If a meal is served to someone on standby, the person must pay the \$4.00 prior to receiving the meal
- 8. You may split a meal with a friend or spouse
- 9. You are welcome to bring your own lunch to dine with your friends
- 10. If the meal program becomes a financial hardship for you, please make an appointment with Eileen Hinson, 817.410.3466. Be prepared to bring financial documentation and income verification with you
- 11. Be aware that we may not be able to meet your dietary restrictions, so plan your reservations accordingly using the monthly lunch calendar
- 12. Please give as much notice as possible if you are going to be late to lunch so that we may save your meal. We cannot guarantee a saved meal if you are late to lunch with zero notice given.