



REQUEST FOR QUALIFICATIONS

PUBLIC ART

OAK GROVE SOFTBALL COMPLEX

City of Grapevine Project
Grapevine, Texas

DEADLINE FOR SUBMISSION OF QUALIFICATIONS
3:00 PM, CST, Monday July 16th, 2018

Parks & Recreation Department
1175 Municipal Way
Grapevine, TX 76051

817-410-3347

I. REQUEST FOR QUALIFICATIONS IN PUBLIC ART

The City of Grapevine seeks Statements of Qualifications from Professional Visual Artists for the project described below. The selected Artist will contract directly with Grapevine to successfully complete the full scope of the Project within the project budget and on schedule. Through the Public Art Program, Grapevine seeks to enrich the cultural and intellectual life of its City by building a collection of public art created by leading artists of our time.

This Request for Qualifications (RFQ) provides information on the scope of the project and information to aid in preparing responses to this RFQ. All inquiries regarding this Project and RFQ must be in writing and must be submitted to the Project Manager listed below in sufficient time to allow Grapevine to respond. Grapevine will evaluate the inquiries, determine whether an Addendum is required, and issue an appropriate response.

Artists should not rely on information obtained from sources other than the Project Manager listed below. Grapevine reserves the right to waive any or all formalities and to reject any or all responses if it determines it is in its best interest to do so.

II. PROJECT INFORMATION

Project: Oak Grove Softball Complex

Project Number: 06-18

Institution: City of Grapevine

Location: Grapevine, Texas

Project Budget: **\$50,000 - \$75,000 (All Inclusive).** This amount is inclusive of all costs associated with this public art project including, but not limited to, artist fees, other consultants' and subcontractors' fees, insurance conforming to City of Grapevine standards, engineering, materials, fabrication, transportation, installation (including any site modification), and post- installation documentation. FINAL AMOUNT WILL BE NEGOTIATED

Project Scope: The City of Grapevine seeks to commission a professional artist(s) to create site-specific exterior sculpture(s) to be placed outside at the Oak Grove Softball Complex. The complex is currently under construction and scheduled to be complete by February 2019.

This project will add a fourth field to the Oak Grove Softball Complex, remove and replace the existing parking lot, along with upgrade the concession stand area and restroom facility to meet current ADA standards. Youth and adult softball along with kickball continue to grow in participation numbers and the existing facility and amenities have become outdated. The design intent will be to mirror the Oak Grove Ballfield Complex renovation from 2009.

Safety is imperative; durable, low-maintenance materials are recommended to withstand Texas intense weather conditions. Ideal submissions should be vertical and easily seen from a distance. Submitting artists should consider lighting and other elements that will draw attention to the sculpture at various times throughout the day. Water features are highly discouraged, but the selected artist may have an opportunity to collaborate with landscape architects for the project.

Among relevant concepts to consider are creativity in collaboration, research in many different disciplines, connecting people, human innovation, interactivity, and educational components. Artists should keep in mind that this is a state of the art, highly active, fun, Softball Complex for youth and adults.

Any concepts that may be considered polemic or political should be avoided.

In order to be considered, submissions must comply with the requirements outlined in this document. Objects that are mass-produced or of standard manufacture are not eligible for consideration. **This must be a one-of-a kind unique piece.**

Design Proposal following Honorarium: Selected finalists may receive a maximum of \$2500* for travel and design fees the submission and presentation of a Design Proposal and a model if requested.
**Please note that artists submitting from outside of the United States may be subject to a 30% tax withholding from the Internal Revenue Service.*

Project Manager: Kevin Mitchell, kmitchell@grapevinetexas.gov

III. BACKGROUND

The story of Grapevine started in 1843, when General Sam Houston and representatives of the Republic of Texas met with members of 10 American Indian nations. They joined to negotiate a treaty of peace and friendship at Grape Vine Springs, also known as Tah-Wah-Karro Creek. It resulted in a document, the Treaty of Birds Fort (because they met at nearby Birds Fort), which opened the area to homesteaders. Within a year, the first settlers started arriving, rolling in on covered wagons, on the Grape Vine Prairie. The wild mustang grapes that were abundant there gave the area its name, Grapevine. Grapevine is the oldest settlement in Tarrant County, originating under the Lone Star flag of the Republic of Texas in 1844, a year before Texas was annexed by the United States of America.

Today, the city has grown into a thriving center of culture and commerce, anchored by the Grapevine hospitality industry. Currently, nearly 50,000 people call Grapevine home. Grapevine honors and preserves its history through programs and preservation efforts. Venues such as the buildings along Historic Main Street, the Grapevine Vintage Railroad, Nash Farm, the Settlement to City Museums, Grapevine Botanical Gardens, 1,500+ acres of Park Land, 60 + miles of Hike & Bike Trails, World Class Sports Facilities and more combine to remind locals and visitors alike about the history and heritage of this amazing city.

More information about the traditions of Grapevine can be found at :

www.grapevinetexas.gov
www.grapevinetexasusa.com
www.gograpevine.com

The City of Grapevine System's Public Art Program was initiated by the Grapevine City Council as an investment. The purpose of the Public Arts Ordinance is to initiate a public arts program for visual arts and to support a process for incorporating artist services and artworks in the design of public spaces and facilities. The ordinance also defines the programs, policies and guidelines for acquiring and commissioning art of the highest standards which will expand the opportunity for Grapevine residents and visitors to experience a variety of visual art experiences.

The City currently has an account dedicated for public art. This account is referred to as the Special Public Art Account and is used solely for the commissioning, purchase and administration of artwork. The current Special Public Art Account is funded by the revenue from ground/tower lease agreements with utility vendors, net proceeds from the New Vintage Wine Festival and the proceeds from the sale of City commissioned artworks.

The Oak Grove Softball Complex is a part of the Parks & Recreation Department located at 2700 Dove Loop Rd. Grapevine Texas.

Our Vision:

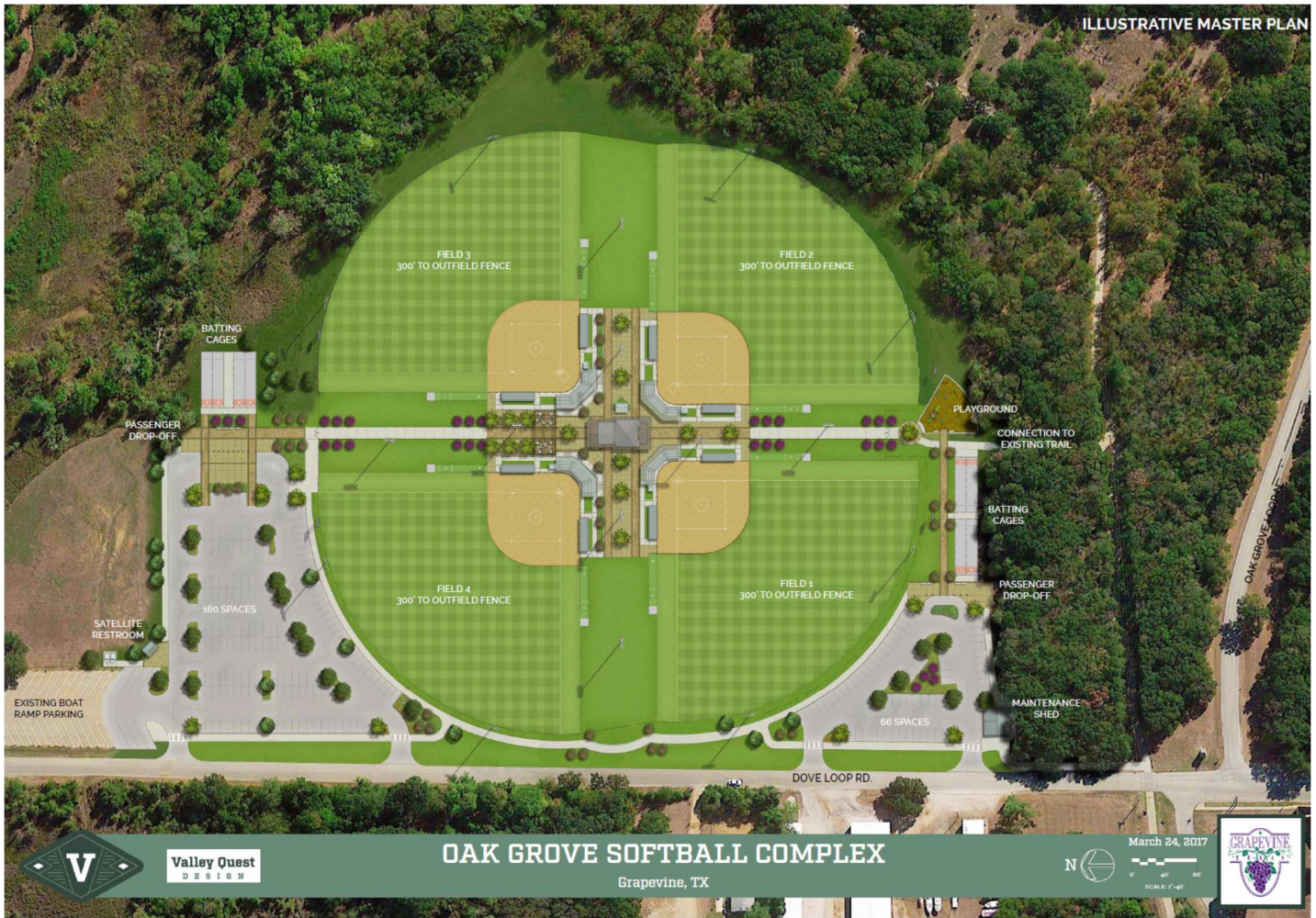
Grapevine Parks & Recreation's vision is to make our community A HAPPIER PLACE TO LIVE AND PLAY through diverse programs, organized sports for youth and adults, dance, special events, health and fitness, outdoor recreation, volunteering and more. The Department aims to empower citizens to learn, discover, and live life to the fullest and build a stronger community together. The overarching goal is that everyone have easy access to park and recreation opportunities in a sustainable community.

For more information on Oak Grove Softball Complex visit:

<https://gograpevine.com/about/parkdev/oak-grove-park-softball-complex/>

The City of Grapevine selected Valley Quest— to design the state of the art Softball Complex. Valley Quest strives to make a positive and lasting impact on the communities they serve and to improve the quality of life for the people who belong to them. See attached images on **Attachment B**.







CENTRAL SPECTATOR / PEDESTRIAN AREA



File: Larc: 2017

IV. SUBMISSION REQUIREMENTS

Submissions are due: **3:00 PM, CST, July 16, 2018**

Any response received after the closing time will be returned unopened. Any proposal without a signed Attachment A will be disqualified as non-responsive.

Response Submittal: **All** materials required for the Statement of Qualifications should be submitted as one complete hard copy, including one signed copy of Attachment A, Form of Response, and one Flash/Jump Drive, including signed and scanned Attachment A. In short, *both* digital and print formats should include *all* required materials (including Attachment A). Submit two

(1) Flash/Jump Drive and one (1) printed copy to:

**Kevin Mitchell,
Director of Parks &
Recreation**

City of Grapevine
1175 Municipal Way
Grapevine, TX 76051

Note: A parcel service is recommended, as USPS deliveries have to be received at the mail center before being delivered to the offices; this can cause undue delays and, occasionally, cause a package to arrive after a deadline. Per Texas State procurement standards, our deadlines are very strict; late deliveries for any reason will disqualify the submission.

Schedule Information:	Post RFQ	June 6, 2018
	Written Inquiries must be received by	June 29, 2018
	Responses to Inquiries	July 6, 2018
	Responses due by 3:00 PM, CDT	July 16, 2018
	Finalist(s) selected and notified	August 2018
	Finalist(s) design Presentations	August 2018
	Commission awarded	TBD

Grapevine reserves the right to modify this schedule as required.

SUBMISSION REQUIREMENTS

All ARTISTS responding to this Request for Qualifications must submit complete responses to the information required in this section and to note any exceptions to any information required in the RFQ. Submit two (2) CDs and one (1) collated printed copy at 8.5"x11", with **all** required materials **in both digital and print formats**, including **one signed copy** of Attachment A, form of response and Attachment B.

All CDs and printed materials should be clearly identified with the Project Name, and should not exceed twenty-five (25) pages. Responses will be evaluated based upon the selection criteria listed below. **Respondents should present the required information in a clear and concise manner in the following order and format:**

Cover Sheet

- Include name, address, telephone, email, website (if applicable), and fax number of the ARTIST to receive all Project information, or any official correspondence relating to the Project. **Please reference the project name (Multi-Generational Recreation Center) and number (11-14) on all correspondence, including the envelope.**

Section 1: Artist Resume and References

- Include degrees held, a summary list of exhibitions/public art projects completed during the past ten (10) years, selected exhibitions/public art projects, awards, catalogues, current gallery affiliations, and grants / fellowships).
- Include phone numbers **and email addresses** for at least three (3) professional references.

Section 2: Digital Images of Past Work

- PowerPoint or Keynote of Previous Work .Please closely observe the following guidelines for the submittal of digital images:
 - Submit **between five (5) and (15) PowerPoint/Keynote slides** featuring select examples of previous public art projects with particular emphasis on works of a similar scope or utilizing similar techniques. Compress all images in the PowerPoint presentation.
 - Label each slide with Artist's name, as well as the year, location, media, and budget of featured artwork. Describe the project concept in one to two sentences maximum.

- Include a numbered Slide List corresponding to the numbered slides and including the same information contained in each slide label.

Section 3: Statement

- Artist Statement
 - Describe the overall conceptual basis for your body of work. In a separate paragraph, please explain your experience working with architectural, engineering, and design specifications and drawings (limit to 250-500 words).
- Preliminary Concept Statement & Sketch **(Specific to this project)**
 - Describe your initial ideas for this project and projected approach for the Softball Complex. Specifically, please address your thoughts on location and medium and, if applicable, discuss any projects for which you used a similar approach (limit to 250-500 words). Please also include a rough sketch of your idea.
 - **Providing a blanket concept statement is not acceptable and could result in your submission being disqualified. Please make sure your concept statement is specific to the needs addressed in the Project Scope.**

All submissions should be clearly marked with the Project Name (Oak Grove Softball Complex) and number 06-18) ATTN: Kevin Mitchell on the exterior of a sealed envelope.

Grapevine reserves the right to request additional information from individual artists.

EVALUATION CRITERIA

Grapevine will select the Artist that best meets the requirements, based on the information contained in their response to the Request for Qualifications, any reference checks conducted, and the information presented during any interviews conducted as part of the selection process.

Specifically, in the selection of finalists, City of Grapevine's Public Art Committee will review and consider the following:

1. The conceptual basis for the Artist's body of work and the preliminary concept statement presented.
2. The quality – technical and aesthetic – of the artist's past work as represented in the image submissions.
3. The experience of the artist in successfully designing, fabricating, administering, and completing public art projects and/or custom architectural elements on time and in budget.
4. The artist's training and education.
5. The quality and comprehensiveness of the submission package.

After evaluating the artists' submissions, Grapevine will narrow the pool of applicants to approximately one to three finalists to develop a design and model for presentation to the Public Art Committee in Grapevine, Texas. Each finalist will be paid an honorarium not to exceed \$2500 for the development of their Design Proposal and to facilitate travel for the presentation. The model will not be returned to the artist.

The Design Proposals will be subject to review and acceptance by City of Grapevine's Public Art Committee, and the Grapevine City Council.

V. PROCUREMENT PROCESS

This RFQ complies with all state rules and City of Grapevine policies.

Attachment A
FORM OF RESPONSE

Mr. Kevin Mitchell
Director Parks & Recreation
1175 Municipal Way
Grapevine, Texas 76051

RE: Multi-Generational Recreation Center # 11-14

Having examined the Request for Qualifications and other related information and being fully informed of the nature of the Work, and conditions relating to its performance and completion, I hereby submit my Qualifications for the above Public Art Project to the City of Grapevine.

CONTACT INFORMATION (Type or Print legibly)

Name: _____
Address: _____
City, State, Zip Code: _____
Telephone No: _____
Email Address: _____
Fax No: _____
Website Address (if applicable): _____
Primary Medium: _____

ADDENDA

We have received _____ (#) Addenda prior to the submission of this Response.

Signature

Name

Title

Enclosures: One (1) thumb/jump drive and one (1) hard copy of **all** required information, including this signed form.